

BUREAU OF INDIAN STANDARDS MANAGEMENT SYSTEMS CERTIFICATION		GUIDELINES	
TITLE: GUIDELINES FOR MAKING AN APPEAL			
DOC: MSC-G6.8-01	ISSUE: 01	DATE: DEC 2004	PAGE: 1 OF 1
PREPARED BY: HEAD (MSCD)		APPROVED BY: ADG/DDG	

INTRODUCTION

Appeals on any decision taken under BIS Management Systems Certification regarding the granting, with-holding, renewal, suspension or cancellation of a licence, redressal of complaints/disputes, may be made by any interested party under the provisions of the BIS Act 1986,- Section 16 Appeals- against decisions of the Bureau.

GUIDELINES

The appellant should appeal within 90 days of the decision to the Secretary, Department of Consumer Affairs, Ministry of Consumer Affairs, Food and Public Distribution, giving details of the nature of the appeal and any supporting information to support the appeal. Every appeal must be filed in duplicate accompanied by a copy of the order appealed against and a fee of Rs 500/- in the form of a Demand Draft drawn in favour of the Bureau of Indian Standards. Appeals shall be heard by an Appeals Committee.

If a session is deemed necessary, the Chairman of the Appeals Committee will, at his earliest convenience, consult the other members of the Committee and fix place, date and time of the session, after which he will inform the Secretary, Ministry of Consumer Affairs, Food and Public Distribution without delay.

The Secretary, Ministry of Consumer Affairs, Food and Public Distribution then informs the DG of BIS and the appellant as soon as possible, but atleast fourteen days before the fixed date of the appeal session.

The appellant may attend the hearing or send a representative or not attend as deemed fit. The hearing will consider the information and evidence from the appellant and from BIS and/or the applicant/licensee regarding the decision and make judgement based on this information or evidence, being free to call for further evidence should it be required.

The Appeals Committee shall make a judgement and the Secretary of the Committee shall record the judgement and notify the appellant and BIS in writing of the verdict within six months of the filing of the appeal.

The Appeals Committee verdict shall be final.

