

**BUREAU OF INDIAN STANDARDS**

(Ghaziabad Branch Office)

Our Ref: GZBO/G.3/(shifting)

26.06.2018

Subject: Shifting of BIS office

The GZBO (Ghaziabad Branch Office) was functioning in rented premises at 116, Savtri Complex, G.T. Road, Ghaziabad (U.P) which is being shifted to our own office premises at the address given below:

**BUREAU OF INDIAN STANDARDS  
GHAZIABAD BRANCH OFFICE  
CENTRAL LABORATORY (CHEMICAL LAB BLOCK)  
GROUND & 1<sup>ST</sup> FLOOR, PLOT NO 20/9, SITE 4,  
INDUSTRIAL AREA SAHIBABAD,  
SAHIBABAD, GHAZIABAD (U.P.) - 201010**

2. It may kindly be noted that any correspondence shall be made through ordinary post/ speed post/courier services or any other mode to be sent at new office address as all services of Ghaziabad Branch Office shall be started with effect from 27 06 2018 (Tuesday).

3. All BIS labs are requested to generate GST invoice in respect of testing charges of GZBO, Ghaziabad with the office address given above for the purpose of GST audit. **Due to shifting of office premises, no change is in GST number of BIS Ghaziabad Branch Office.**

The e.mail address of Ghaziabad will remain the same. The telephone numbers at the new office premises are changed as under and to be activated soon:

**Sc. F &Head - 0120-2771092 Fax: 0120-2771094**

**EPBAX – two Lines: 0120-2771090 and 2771091**

**Administration, Finance and Accounts - 0120-2771093 and 0120-4319571**

  
26/06/18

(A. Mohd. Ismail)  
Sc. F & Head

**DDGC**

Circulated to all ROs/BOs/IOs