

TRAINING CALENDAR FOR 2016-17

TRAINING PROGRAMMES FOR BIS OFFICERS & STAFF

Name of Programme	Course Duration	Date and Location of Programme									Remarks
		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	
Refresher Course on Product Certification (Gr A)	2 Days		NOIDA 1-2	CHENNAI 8-9		KOLKATA 21-22		MUMBAI 9-10	CHANDIGARH 2-3		
Refresher Course on Standardization (Gr A)	2 Days		NOIDA 18-19								
Refresher Course for Laboratory Officers (Gr A)	2 Days						NOIDA 15-16				
Refresher Course for Laboratory Officers (LOA & LOB)	2 Days								NOIDA 23-24		
Auditors' Training (Hallmarking & Assaying) * (Gr A)	3 Days		MUMBAI 16-18		CHENNAI 18-20		CHANDIGARH 21-23	NOIDA 23-26	KOLKATA 9-10		
Training on Preventive Vigilance	2 Days	CHENNAI 18-19		KOLKATA 19-20		CHANDIGARH 7-8		NOIDA 5-6	MUMBAI 9-10		
Purchase of Goods, Services & Works as per GFR (Sc-E & above)	2 Days		NOIDA 22-23						CHENNAI 16-17		
Soft Skills (Etiquettes, Interpersonal & Communication skills, Conflict Management) (Sc B)							NOIDA 12				
Specific Product Certification & Testing ** (For Sc B/C/D)	2 Days			NOIDA/CL 8-9		NOIDA/CL 24-25		CHANDIGARH/NR OL 23-24	Mumbai/WROL 16-17		
Training Programme on Managerial Leadership & Team Building *** (Sc-E & above)	5 Days					NCR (7-11)					
Training on RTI Act (CPIOs &FAAs)	2 Days		CHENNAI 11-12		MUMBAI 5-6		KOLKATA 14-15	NOIDA 23-24	CHANDIGARH 9-10		
Training on Conduct Rules & CCS(CCA) Rules (Gr A(A&F))	2 Days								NOIDA 22-23		
Refresher Course on GFR (Gr B & C)	2 Days	NOIDA 25-26		KOLKATA 5-6				CHENNAI 9-10			
Training on Leave Rules, TA Rules and Medical Rule (Gr B & C)	2 Days		KOLKATA 22-23	NOIDA 26-27		CHANDIGARH 28-29	CHENNAI 22-23				
Workshop on Pay fixation, MACP, Pension, LTC, TA, Leave Advance (After Seventh Pay Commission Implementation) (Gr B & C)	2 Days								NOIDA 20-21		
Training on Noting, Drafting, Record management (Gr B & C)	1 Day					NOIDA 23			MUMBAI 14		
Orientation training for fresh recruits at different levels	As per Need	As per Need									

Note :

* This is a programme for BIS officers to make them auditors. Other programmes to be organised by HMD, ROs

** Product selection by RO/BO (Cables& Conductors/Wiring Accessories/Tyres/Water/Cement/Plywood & related products/CVR/Food Products)

*** To conducted at IIML(Noida Campus)/MDI,Ggn/ IMT, Ghaziabad

DDG (Tg): for Approval pl.

 8.7.16 NCTD
 06.07.16

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